#### Contact Our Office:

Phone: 315-268-6642 Email: reslife@clarkson.edu

## Clarkson University Residence Life



## February 2019 Edition

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# Where Are the Forms And When Are they Due?

Clarkson University's Knightlife page houses all the Residence Life forms you need. Additionally, the documents section of the page houses other information. So make sure to go through all of our page's information!

https://knightlife.clarkson.edu/

## **Accessing Forms:**

- -Make sure you are logged in to your Knightlife Student Account
- -Search for the "Residence Life" organization page
- -There are 3 forms you can access at ANY time during the semester, however, there are DUE dates for forms at certain times of year. (EX: March 9th Vacation Housing Request forms are due for Spring break which begins March 16th) Forms: Early Arrival, Housing Exemption and Vacation Housing Request.
- -Each of these forms must be completed each time you want to make a request.

#### Forms Available:

## **Early Arrival Form:**

This forms allows students to request to return to campus early from breaks. This form is due 1 week before the official re-opening of the dorms for any break.

#### **Off Campus Housing Exemption Form:**

This form allows students to request an off campus housing exemption. Clarkson is a 4 year residential campus, which means we require students to live on campus all four years. The form outlines what exemptions would need to be met to be approved for off campus housing. The due date of this form varies for each semester so check in with the Director of Residence Life.

### **Vacation Housing Request Form:**

This forms allows students to request to remain on campus late or for all of university breaks. This form is due 1 week before the official closing of the dorms for any break.

# Knightly Newz-Residence Life

# Golden Knight Giveaway Reminder



- Attend Residence Life Events
- ♦ Get Clarkson Cash
- At the end of the semester, exchange Clarkson Cash in for drawings for big prizes or exchange for small items
- Over \$3,000 worth of prizes
- Open to ALL Clarkson Students



#### **ASK THE STUDENT:**

Question: How has being at Clarkson changed your perspective on life?

"I have discovered how being part of a community can be enriching in more than one aspect of your life"

-Alex Wilcox Class of 2019

# IMPORTANT DATES AND INFO:

Resident Advisor Application Live February 1st—February 15th

Resident Advisor Group Process and Interviews Saturday, February 16th and Sunday, February 17th

February Break, Dorms are open, February 21st—February 24th

Vacation Housing form for Spring break due on Knightlife by March oth

Dorms close for Spring Break Saturday March 16th at 10am

Housing Lottery April 9th-11th