



Request for Proposals (RFP)

The Office of Research & Scholarship invites research proposals from faculty members in departments that lack graduate research programs (i.e., departments lacking research-based Masters and Ph.D. programs).

Approximately 75% of Clarkson students are undergraduates, and approximately 54% of Clarkson faculty principally work with undergraduates. This funding mechanism therefore serves two important purposes: (1) to support the scholarship and development of faculty members in departments without research-based graduate programs and (2) to benefit undergraduate students, whether directly or indirectly.

Proposals must include the following parts:

- A narrative that discusses the significance of the proposed plan, the impact this funding will have on advancing the applicant's work, the research approach, and a clear plan for disseminating the work these funds make possible (through performance, presentation, publication, etc.);
- An explicit statement of how the proposed research benefits Clarkson University undergraduates whether through improving the reputation of undergraduate education or through promoting the reputation of Clarkson's undergraduate-focused faculty;
- A full budget including details such as personnel, supplies, and domestic and foreign travel and justification of the budget;
- A two-page CV;
- The enclosed application.

Funding requests should be in the range of \$250 to \$5000. Note that applications for small amounts are equally competitive. All applicants must clearly discuss the impact of the requested budget on their work.

Appropriate proposals include but are not limited to the following:

- Faculty Pilot Project
- Faculty Research Support
- Faculty Conference Travel Support
- Undergraduate Student Research Support
- Undergraduate Student Travel Support
- Research supplies or equipment
- Participant compensation
- Instrumentation/Software/License Purchase
- Attending training workshops

This grant is highly competitive. Review criteria include scholarly/artistic merit, appropriate methodology, significance for the research community, and undergraduate engagement/impact. The review committee will be comprised of internal peer faculty members.

Applications that are missing information may not be reviewed.

Proposal should be submitted to rpfornonphd@clarkson.edu by 5pm on Thursday, November 15, 2018.

APPLICATION COVER PAGE

Office of Research & Scholarship Faculty Awards

Project Title:

(Please use a descriptive title that is easily understood by a panel of interdisciplinary reviewers)

Project Summary:

(200 words describing your planned activities)

Impact Summary:

(200 words describing the impact this proposal would have on Clarkson University's research reputation *and* excellence in undergraduate preparation)



APPLICATION CHECKLIST

- Applicant CV (2-pages)
- Application Cover Page
- Application

PRIMARY PURPOSE OF APPLICATION

Primary Purpose of Application: Please mark with an X all that apply.

- Faculty Pilot Project
- Faculty Research Support
- Faculty Conference Travel Support
- Undergraduate Student Research Support
- Undergraduate Student Travel Support
- Faculty/Undergraduate Poster Preparation
- Instrumentation/Software/License Purchase

APPLICATION

APPLICANT INFORMATION

Applicant(s) Name: _____

Current Title(s) & Rank(s): _____

Clarkson University Department(s) or Program(s): _____

Does your Clarkson department or program provide access to research graduate students, research graduate funding, or research graduate resources?

Yes No (Please mark with an X)

Are you currently advising graduate students pursuing research degrees (exclude graduate students in professional programs)?

Yes No (Please mark with an X)

Note: Answering “yes” to either of the above questions would normally exclude your application. Please explain why you would still be considered eligible.

PROJECT PROPOSAL

Project Narrative:

In no more than 2 single-spaced pages (including figures), please describe your project including a timeline and any preliminary results. A successful narrative will justify the specific activities and expenditures and will emphasize the impact of these activities for Clarkson University's reputation in research and undergraduate preparation. **Please write your Project Narrative using every day, non-jargon language that will be understood by faculty members outside your discipline.**

Project Narrative (continued)

Project Budget (one page):

Evaluation: How will you evaluate the success of this proposed project if it is funded?

Please describe any additional support you have in the form of partnerships, collaborations, and funding.

APPLICANT QUALIFICATION

Please attach a two-page CV to your application

!!*OPTIONAL*!! In the space below, please provide any further information you regard as important for placing your application in context (i.e., examples might include life events, career changes, or opportunities that opened-up new research interests)
